



RBC Foundation®



THE YUKON FOUNDATION



# 2007 CANADA GAMES ABORIGINAL SPORT LEGACY FUND

PROGRAM POLICIES, PROCEDURES AND GUIDELINES

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## INTRODUCTION

The 2007 Canada Games Aboriginal Sport Legacy Fund (referred to as the fund) is a result of a commitment made by the 2007 Canada Winter Games Host Society to establish a \$1,000,000 legacy fund to help support and promote Yukon Aboriginal people and sports. The Fund was established through the support of a onetime contribution by the Yukon Government, the Whitehorse 2007 Canada Games Host Society and the Royal Bank of Canada. Initial work was done to help provide direction for managing the fund. The work done by a working group comprised of representatives from the Yukon Aboriginal Sport Circle (YASC) the Yukon Government and the Host Society, identified potential objectives for managing the Fund.

The Aboriginal Competition Development Program is as a program under the mission and values established by the Yukon Aboriginal Sport Circle (YASC) and financially supported by the 2007 Canada Games Aboriginal Sport. As a key program within YASC it will remain true to the mandate of YASC. All decisions, committees and personnel will be guided by this mission and values.

## PURPOSE OF THE PROGRAM

To develop and support individual Yukon aboriginal athletes in the competition development by **supporting and offsetting costs related to travel** at a Territorial, Provincial or National level. The intent of this fund is to assist athletes showing commitment in their sport annually and to encourage participation in competitions by Aboriginal athletes. This program is designed to support the development of Yukon Aboriginal athletes by helping to ensure that they have the right skills and opportunities to achieve their goals.

## ELIGIBLE APPLICANTS

**Athlete Applicants** must meet the following criteria in order to apply:

- Be of Aboriginal Ancestry OR be of Yukon First Nations Ancestry
- Be living and or Resident of Yukon
- Age 25 and under

**Aboriginal Ancestry** - Registered as a First Nations (Status, Treaty, or Beneficiary), Métis or Inuit in Canada. Non-registered applicants must submit a letter from the applicant's First Nation, Métis or Inuit group stating that the applicant is a current member/citizen within the group.

Here is a link to the government website which walks you through the process for collecting proof of Yukon Residency. <http://www.education.gov.yk.ca/yukon-grant.html>

## REQUIRED SUPPORTING DOCUMENTATION & ELIGIBLE TRAVEL

### Please Provide:

- Photocopy of Status Card or letter from applicants First Nation
- **Submit application form & travel plans prior to the competition and/or event** (can include event information from website if applicable with date of event, location etc.)
- Copy of registration or proof of participation subsequent of competition event ie; results list, digital photo of athlete at the event emailed to [info@yasc.ca](mailto:info@yasc.ca) (Submission must be sent within 4 weeks - 20 business days after said event)

### Eligible Travel:

- Roundtrip travel from Yukon Community to Whitehorse
- Travel outside of Yukon (Provincial, Territorial, Alaska)

## INTAKE DATES

Intake 1) Applications must be received by Jan 31<sup>st</sup> (before 5:00 pm)

Intake 2) Applications must be received by May 31<sup>st</sup> (before 5:00 pm)

Intake 3) Applications must be received by September 30<sup>th</sup> (before 5:00 pm)

Submitted application must be complete and include all required/supportive documents. If the deadline falls on a weekend, the application will be due the following Monday before 5:00 pm.

**Applications will only be accepted if the event happens in-between an intake date. Applicants cannot apply for retroactive events.**

### Applications are to be sent to:

Yukon Aboriginal Sport Circle  
202D Strickland Street  
Whitehorse, Yukon, Y1A 2J8  
P: 867-668-2840  
E-mail – [info@yasc.ca](mailto:info@yasc.ca)

## APPLICATION REVIEW COMMITTEE

The Application Review Committee is a committee of the YASC and as such be accountable to the Board of Directors of YASC.

### **Representation:**

Applications will be reviewed by an Application Review Committee comprised of four (3) Members which includes:

- One representative from YASC designated by YASC Board of Directors.
- One Yukon Government Representative designated by Sport and Recreation Branch.
- One member at large Aboriginal or non-Aboriginal approved by YASC Board of Directors (KDFN, Phys Ed teachers of Sport Governing Body members could be approached).

### **Selection:**

The Application Review Committee meetings will be organized by the Yukon Aboriginal Sport Circle for each intake.

## **PROGRAM FINANCIAL CONTRIBUTION**

**BURSARY LEVEL:** \$250 per intake – up to \$500 a year (Will be distributed after the sporting event takes place with supporting documentation.)

## **FUNDING, IMPLEMENTATION AND ADMINISTRATION**

The \$1,000,000 legacy fund serves as a perpetuity fund, thus only yearly interest will be spent on the program. The exact amount is determined yearly prior to the first adjudication process. From this amount, up to a maximum of \$250 per intake will be awarded to any given Athlete.

In any given year the Application Review Committee along with YASC can decide to forgo awarding funds for one calendar year based on the rate of interest accumulated on the Fund.

## **COMMUNICATIONS**

*Any promotional material must include the 2007 Canada Winter Games Logos (Corporate and Northern), Yukon Government Logo, Royal Bank of Canada Foundation Logo, which will show the major contributors to the Fund. If any other contributors come on board, YASC will develop an agreement with the contributors to ensure proper recognition of their support. YASC Board of Directors reserves the right to accept or reject donations to the fund to ensure the integrity and goals of the fund are maintained. Other Logos that need to be included on any promotional material includes the Yukon Foundation and the Yukon Aboriginal Sport Circle logos.*

## REVIEW OF FUNDING GUIDELINES

The Yukon Aboriginal Sport Circle must review the Policies, Procedures, Guidelines and Application Forms of the 2007 Canada Winter Games Aboriginal Sport Legacy Fund every 5 years. If deemed necessary, the YASC Board of Directors may review the fund prior to the 5-year review date. If this happens the review of the fund will take place within 5 years of the last review date.

## APPLICATION REVIEW PROCESS

The Application Review Committee is a committee of the YASC and as such be accountable to the Board of Directors of YASC.

The program administrators will supply the Committee with all applications within one month of the closing date. The Committee will then have 21 days to review the applications. A meeting will then be called to review the applications as a group and determine the grants to be awarded. The Committee will also be responsible at this time to determine reporting requirements ensuring that at minimum they meet those outlined in the applications. Should a dispute arise over grants or reporting the final decision will rest with the YASC Board of Directors.

The Committee may make recommendations to the YASC Board of Directors on changes to criteria or funding maximums based on their experience and review of applications for subsequent intakes. Once the Application Review Committee has made their recommendations for funding it will be forwarded to the YASC board of Directors.

The following will be used by the Application Review Committee to determine application priority and allocation between applicants meeting the criteria for funding.

Should the program be oversubscribed the committee will review the qualifying submissions on the following criteria:

- Have not reached their max bursary level per year

*Reviewed May 2020*